

INSTRUCTIONS TO THE SHERIFF
FOR PERSONAL PROPERTY ATTACHMENT
WRIT OF POSSESSION ADVANCE FEE OF \$195.00 REQUIRED
ADVANCE DEPOSIT REQUIRED PER EACH ITEM ATTACHED
VEHICLE ATTACHMENT - \$2,5000.00 DEPOSIT PER CAR/PICKUP/BOAT
OTHER PERSONAL PROPERTY – PLEASE CALL TO GET AN ESTIMATE FOR DEPOSIT AMOUNT

CASE NUMBER:

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PLAINTIFF(S)

vs.

DEFENDANT(S):

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DEFENDANT TO BE EXECUTED AGAINST. INCLUDE MAILING ADDRESS & PHONE NUMBER:

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IDENTIFYING INFORMATION FOR DEFENDANT(S) / SOCIAL SECURITY # AND/OR DATE OF BIRTH:

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LAST KNOWN ADDRESS AND PHONE NUMBER OF DEFENDANT

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I AM REQUESTING A PERSONAL PROPERTY ATTACHMENT FOR THE BELOW NAMED PROPERTY OWNED BY THE DEFENDANT NAMED ABOVE. MONEY JUDGMENTS **MUST** GO TO SHERIFF'S SALE.

I AM REQUESTING MY PROPERTY BE RETURNED TO ME PER THE WRIT OF POSSESSION. THIS IS A JUDGMENT WHERE **MY** PROPERTY IS RETURNED TO ME INSTEAD OF A CASH JUDGMENT AND DOES NOT GO TO SHERIFF'S SALE.

POST JUDGMENT -- WRIT OF POSSESSION.

PRE-JUDGMENT -- WRIT OF POSSESSION. MUST INCLUDE COPIES OF SURETY BONDS OBTAINED FROM THE DISTRICT COURT. PROPERTY MUST BE HELD IN LICENSED, BONDED STORAGE UNTIL AFTER FIVE (5) DAYS HAVE PASSED FROM THE TIME THE DEFENDANT WAS SERVED WITH THE WRIT OF POSSESSION AND THE WRITTEN UNDERTAKING.

PROPERTY TO BE ATTACHED - INCLUDE TITLE INQUIRY FOR VEHICLES; FULL DESCRIPTION WITH MODEL NUMBERS, SERIAL NUMBERS AND ADDRESS WHERE PROPERTY CAN BE FOUND

DATED:

SIGNATURE OF PLAINTIFF OR ATTORNEY (**MUST PERSONALLY SIGN/NO ELECTRONIC SIGNATURE**)

MAILING ADDRESS FOR PAYMENTS/RETURN OF SERVICE

CONTACT PHONE NUMBER

ADDITIONAL INFORMATION (DIRECTIONS ETC)